

# Park Attendant (Part-Time)- Bike and Skate Park

## ORGANIZATION OVERVIEW

The North Houston District is a management district that provides programs and services that help ensure the area's growth and prosperity, and advocates for projects and development that attract the best in commercial and residential life to our appealing, safe, accessible and green activity center.

Created in 1991, the District leverages public and private partnerships to provide enhanced services in public safety, planning and development, beautification and maintenance of public rights of way, and development of parks and trails.

Throughout the years, the District has leveraged millions of dollars to bring much-needed public projects to the area, sometimes with a financial commitment, but just as often with expertise, time, credibility, innovation, and strategic partnerships.

Visit us at <https://www.northhouston.org/>

## POSITION OVERVIEW

The Park Attendant is a member of the Field Services Department and responsible for maintaining the appearance and safety of the parks. The applicant must follow the supervisor's instructions and understand park rules and regulations. Personal conduct should always be courteous and professional when dealing with the public.

Ultimately, you will work outside with a small team of other attendants to ensure our parks and outdoor areas maintain a professional appearance for guests to enjoy.

**FOCUS AREAS AND ESSENTIAL DUTIES:** Responsibilities include (but are not limited to):

- Completes opening and/or closing assignments including, but not limited to retrieval and removal of trash and debris from common areas and receptacles, cleaning lavatories and kitchen areas.
- Must have experience or be willing to learn the operation and maintenance needs of both Bike and Skate Parks.
- Clean grounds and provide litter control of trash, leaves, and pine needles.
- Empty trash receptacles.
- Report any maintenance issues or repairs to your supervisor.
- Basic maintenance of facilities and restrooms.
- Operate blowers and pressure washing equipment
- Minor repairs of fences, gates, bleachers, park furniture, dirt jumps, and walkways.
- Complete CPR, AED, and First Aid certifications within 6 months of employment.
- Must be able and willing to work evenings, weekends and Holidays as needed.

## **QUALIFICATIONS AND COMPETENCIES**

- High school diploma or general education degree (GED); or one to three months related experience and/or training
- Ability to work well with the public, independently and with a team
- Problem-solver with strong sense of urgency and ability to respond quickly to changing priorities and deadlines
- Ability to communicate in a professional manner with coworkers and general public
- Detail-oriented
- Bilingual Spanish is a plus

## **WORK ENVIRONMENT**

Work is carried out both indoor and outdoor environments.

## **EQUAL OPPORTUNITY EMPLOYER**

The North Houston District is an equal opportunity employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

## **COMPENSATION:**

\$10.00 Hourly

## **TO APPLY:**

Submit resumes by email to [tdockery@northhouston.org](mailto:tdockery@northhouston.org).