

NORTH HOUSTON DISTRICT

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday February 25, 2020 at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Melody Douglas, Abel Garza, Margaret Eyster, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Al Mikolas, Steve Moore, Michelle Wogan, and Tom Wussow thus constituting a quorum.

Directors Absent: Kaitlin Bellon

Staff Present: Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

Guests: Joel Cleveland, Lupe Garcia of Whitley Penn, Livable Centers Study team (Representatives from Huitt- Zollars, Traffic Engineers, Inc., and Asakura Robinson).

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:34 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and introductions** – Chair Wogan introduced Mr. Cleveland and Mr. Garcia
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **December 3, 2019** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through DEC 2019
 - ii. Compiled Financial Statement: OCT/NOV/DEC 2019
 - iii. Assessment Collection Report: NOV/DEC 2019 & JAN 2020
 - iv. Delinquent Assessment Collection Report: as of JAN 31, 2020
 - v. Investment Report: 1st Quarter
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: OCT/NOV/DEC 2019
 - viii. Treasurer’s Report
- d. Other Business
 - i. MWDBE Annual Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Wussow made a motion to approve the Consent Agenda. Mr. Lunnon seconded the motion, and the motion passed.

3. 2019 Fiscal Year Audit Report by Whitley Penn, LLP - Mr. Garcia of Whitley Penn presented the 2019 Fiscal Year End Audit Report and provided an unmodified “clean” opinion on the district’s financial statements as of October 31, 2019. Mr. Kasmiersky made a motion to accept the FY 2019 Audited

Financial Statements and direct the President to forward them to TCEQ. Mr. Moore seconded the motion, which passed unanimously.

4. **Presentation on the Houston-Galveston Area Council/North Houston District Livable Centers Study**- Representatives from the Livable Centers Study team presented the completed North Houston District Livable Centers Study. No action was taken.
5. **Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. He reported that Mr. Jamison had verbally resigned. Mr. Wussow made a motion to declare Position 18 vacant. Ms. Douglas seconded the motion, which passed unanimously.
6. **Contract for the provision of Legal Services to the District** – Mr. Simpson requested the board authorize staff to negotiate and execute an agreement with SK Law for the provision of legal services to the District. Ms. Eyster made a motion to approve. Mr. Wussow seconded the motion and it passed unanimously.
7. **Interlocal Agreement with Harris County Attorney’s Office regarding the Community Support Program** – Ms. Harrison requested the board authorize staff to negotiate and execute an interlocal agreement with the Harris County Attorney’s office and the East Aldine and International Management Districts for the continued provision of enhanced nuisance abatement civil enforcement activities. Mr. Moore made a motion to approve. Mr. Lopez seconded the motion, which passed unanimously.
8. **Contract for Renovation of Wussow Park Restrooms** – Mr. Baker requested the board authorize staff to execute a contract with RDS Construction for renovations of Wussow Park restrooms in an amount not-to-exceed \$66,000. Mr. Wussow made a motion to approve. Mr. Kasmiersky seconded the motion, which passed unanimously.
9. **President’s Report – District Overview**
 - a. Public Safety Update - Ms. Harrison provided a calendar of events and reported on current outreach activities.
 - b. Marketing and Public Affairs Update - Ms. Valencia gave an update on recent advertising opportunities and distributed a newspaper article published about the area.
 - c. Planning and Infrastructure Update – Mr. Baker gave an update on the Rankin Road Gateway landscaping project.
10. **Adjourn** – Chair Wogan adjourned the meeting at 10:02 am.



Greg Simpson
President
North Houston District



Date