

NORTH HOUSTON DISTRICT

Board of Directors

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, Via Zoom video/audio conference. The Zoom conference meeting was authorized pursuant to the March 16, 2020 Declaration by the Governor of the State of Texas, which suspended certain provisions of Chapter 551, Texas Government Code, in response to the Coronavirus (COVID-19) pandemic. The Governor’s Proclamation permitted governmental bodies to conduct meetings via telephone or videoconferences to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of COVID-19.

Directors Present for all or a portion of the meeting: Terry Alexander, Melody Douglas, Margaret Eyster, Michael Kasmiersky, Charles Lopez, Karen Marshall, Al Mikolas, Steve Moore, Michelle Wogan, and Tom Wussow thus constituting a quorum.

Directors Absent: Kaitlin Bellon, Abel Garza, and George Lunnon

Staff Present: Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

Guests: Laura Davis, District Legal Counsel

1. General Business

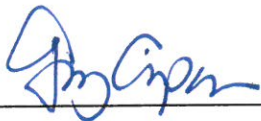
- a. **Call to Order** - Ms. Davis called the meeting to order at 8:37 am and announced the meeting was being recorded.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Ms. Davis presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **February 25, 2020** Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through APR 2020
 - ii. Compiled Financial Statements: JAN/FEB/MAR 2020
 - iii. Assessment Collection Report: FEB/MAR/APR/MAY 2020
 - iv. Delinquent Assessment Collection Report: as of MAY 31, 2020
 - v. 1999 Uncollectable Accounts moved to Reserve List
 - vi. Investment Report: 2nd Quarter
 - vii. Conflicts Disclosure Statement
 - viii. Check Registers: JAN/FEB/MAR 2020
 - ix. Treasurer’s Report
- d. Annual Review of Investment Policy
- e. Qualified Brokers List for Investments of the North Houston District

No director asked for an item to be taken from the consent agenda for separate consideration. Ms. Douglas made a motion to approve the Consent Agenda. Mr. Wussow seconded the motion, and the motion passed.

3. **Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. He noted that Position 18 was declared vacant in February and that we are now at 13 board members. No action was taken.
 4. **Temporary Right of Entry and Construction Easement with Harris County Flood Control District** – Mr. Baker requested the board authorize the board chair to execute a temporary right of entry and construction easement with Harris County Flood Control District for bank repair along Greens Bayou. Mr. Moore made a motion to approve. Mr. Wussow seconded the motion, and it passed unanimously.
 5. **Buckboard Park Maintenance Agreement with N. Houston Development Corp.** – Mr. Baker presented the Buckboard Park Maintenance Agreement requesting authorization to enter an agreement with N. Houston Development Corp to provide for the maintenance of park land and improvements for a period of five years. Mr. Wussow made a motion to approve. Mr. Alexander seconded the motion, and it passed unanimously. Ms. Douglas abstained from voting.
6. **President’s Report – District Overview**
- a. Planning and Infrastructure Update – Mr. Baker reported the gateway entry at Rankin and Interstate 45 has been completed.
 - b. Field Services – Mr. Gutierrez reported the restroom renovation at Wussow Park is now complete as well as renovations to the garden area. Additionally, the District painted curbs and lane striping on Greenspoint Drive.
 - c. Public Safety Update - Ms. Harrison reported the Public Safety Task Force has had some recent turnovers and replacements have been hired and are in place. She also reported on outreach activities including Blue Star Training in February and Knock & Talks at area apartments in March. Upcoming community events include the annual HPD Back to School event and the Car Seat event.
 - d. Marketing and Public Affairs Update - Ms. Valencia reported on a recent advertising campaign called Take Texas Forward in which we will have ads running on several local radio stations.
7. **Next Meeting Date** – August 25, 2020, 8:30 a.m.
8. **Adjourn** – Mr. Lopez made a motion to adjourn the meeting at 9:46 am. Mr. Wussow seconded the motion and the meeting ended.



Greg Simpson
President
North Houston District



Date