

NORTH HOUSTON DISTRICT

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, Texas, on Tuesday September 12, 2017 at 8:30 a.m.

Directors Present for all or a portion of the meeting: Kaitlin Bellon, Melody Douglas, Margaret Eyster, Charles Lopez, Karen Marshall, Steve Moore, John Ridgway, Donna Volkerding, Michelle Wogan and Tom Wussow, thus constituting a quorum.

Directors Absent: Dave Egbert, George Lunnon, Gerald Napoles, and Mark Smith

Staff Present: Greg Simpson, Bart Baker, Robert Fiederlein, Tracy Harrison, Shelia Redmon-Jones, Brenda Spratt, and Karen Davis

Guests: Jeanne McDonald

1. General Business

- a. **Call to Order** - Chair Wogan called the meeting to order at 8:37 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the Board based on the members present as shown above.
- c. **Welcome and introductions** – Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** – No comments from members of the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of June 27, 2017 Meeting
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through June 2017
 - ii. Compiled Financial Statement: April, May, June 2017
 - iii. Budget vs. Actual Expenditures: April, May, June 2017
 - iv. Assessment Collection Report: June, July 2017
 - v. Delinquent Assessment Collection Report: as of July 31, 2017
 - vi. Quarterly Investment Report: 3rd Qtr. May, June, July 2017
 - vii. Conflicts Disclosure Statement
 - viii. Check Registers: April, May, June 2017
 - ix. Treasurer’s Report
- d. Other Business
 - i. Directors Bond - Renewal August 26, 2017 – August 26, 2018

Mr. Simpson noted that the minutes in the Board packet sent out electronically had an error regarding attendance that has since been corrected. No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Ms. Douglas seconded the motion, which passed unanimously.

3. Reappointment of Directors - Mr. Simpson reviewed the Director Attendance Chart. It was noted that this meeting marked the third consecutive absence for Mr. Napoles. Mr. Simpson will reach out to verify his future participation. No action was taken.

4. **Contract Amendment For District Wayfinding and Signage Final Design** – Mr. Baker requested to negotiate and execute an amendment to the contract for Street Sign and Wayfinding Conceptual Design with Kudela & Weinheimer in an amount not to exceed \$45,000. Mr. Wussow made a motion to approve and Ms. Douglas seconded the motion, which passed unanimously.
5. **Supplemental Assessment Roll to Determine Any Value Added by Annexation, New Construction, or Land Development, Appointing Hearing Examiners, and Calling a Public Hearing** – Mr. Simpson requested the Board authorize a supplemental assessment roll, appoint hearing examiners, call a public hearing and authorize mailing of invoices with an increase in assessment rate to \$0.16742. The Board authorized the President to appoint hearing examiners and to set a date for the Public Hearing. Ms. Douglas made a motion to approve. Mr. Wussow seconded the motion and it passed. It is noted that Mr. Ridgway opposed.
6. **President’s Report – District Overview** –
- a. Public Safety Report – Ms. Harrison gave an update on recent Public Safety meetings and invited the Board to attend the National Night Out event on October 3rd.
 - b. Marketing & Public Affairs Report – Ms. Redmon-Jones gave an update on the launch of the District website and discussed recent media stories regarding Hurricane Harvey.
 - c. Planning & Infrastructure Report – Mr. Baker presented the wayfinding and street sign concepts completed by Kudela & Weinheimer.
 - d. Strategic Planning Report – Mr. Fiederlein reported on the impact of Hurricane Harvey to the area. Mr. Simpson informed the Board that Mr. Fiederlein has accepted another position and would be leaving at the end of September.
7. **Adjourn** – Ms. Wogan adjourned the meeting at 9:44 am



Greg Simpson
President
North Houston District

10.24.17

Date