

NORTH HOUSTON DISTRICT

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, Via Zoom video/audio conference. The Zoom conference meeting was authorized pursuant to the March 16, 2020 Declaration by the Governor of the State of Texas, which suspended certain provisions of Chapter 551, Texas Government Code, in response to the Coronavirus (COVID-19) pandemic. The Governor’s Proclamation permitted governmental bodies to conduct meetings via telephone or videoconferences to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of COVID-19.

Directors Present for all or a portion of the meeting: Terry Alexander, Kaitlin Bellon, Melody Douglas, Margaret Eyster, Abel Garza, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Al Mikolas, Steve Moore, Michelle Wogan, and Tom Wussow thus constituting a quorum.

Directors Absent: None

Staff Present: Bart Baker, Amy Craig, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

Guests: Laura Davis, District Legal Counsel

1. General Business

- a. **Call to Order** - Ms. Davis called the meeting to order at 8:31 am and announced the meeting was being recorded.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** –No comments from the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:


- a. Adoption of Agenda
- b. Approval of Minutes of **October 27, 2020 Meeting**
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through SEP 2020
 - ii. Compiled Financial Statements: SEP 2020
 - iii. Assessment Collection Report: OCT 2020
 - iv. Delinquent Assessment Collection Report: OCT 2020
 - v. Investment Report: 4th Quarter
 - vi. Conflicts Disclosure Statement
 - vii. Check Registers: SEP 2020
 - viii. Treasurer’s Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Lopez made a motion to approve the Consent Agenda. Ms. Douglas seconded the motion, and the motion passed.

- 3. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.
- 4. Public Hearing & Supplement to the Assessment Roll** - Ms. Davis presented the findings and recommendations of the Hearing Examiners from the public hearing, an order consistent with those recommendations, and an amendment to the District Information Form. Mr. Moore made a motion to adopt

the order as prepared and to approve the amended information form. Mr. Lunnon seconded the motion, which passed unanimously.

5. **Order Adopting Electronic Bidding Rules** – Mr. Simpson requested the board approve an order adopting electronic bidding rules pursuant to the Texas Water Code effective August 1, 2020. Mr. Wussow made a motion to adopt the order. Mr. Moore seconded the motion and it passed unanimously.
6. **Advertising Agreement with KPRC 2** – Mr. Simpson requested the board approve a sponsorship with KPRC that would run from January through March 2021 at a total cost of \$45,000. Ms. Eyster made a motion to approve. Mr. Wussow seconded the motion and it passed unanimously.
7. **Letter of Support for the North Houston Highway Improvement Project** – Mr. Simpson and Mr. Baker requested the board authorize staff to execute and submit a letter supporting the NHHIP for submission to the Texas Department of Transportation. Mr. Moore made a motion to approve. Mr. Alexander seconded the motion and it passed. Mr. Lunnon and Ms. Marshall both abstained from the vote.
8. **President's Report – District Overview** – Board Service Recognition – Mr. Simpson and Ms. Wogan recognized the following board members for their service:
 - Ms. Marshall for fifteen years of service.
 - Mr. Lunnon for twenty years of service.
9. **Next Meeting Date – February 23, 2021 @ 8:30 am.**
10. **Adjourn** – Chair Wogan adjourned the meeting at 9:16 am.



Greg Simpson
President
North Houston District



Date