

**NORTH HOUSTON DISTRICT**

The Board of Directors (the “Board”) of the North Houston District (the “District”) met in official regular session, open to the public, Via Zoom video/audio conference. The Zoom conference meeting was authorized pursuant to the March 16, 2020 Declaration by the Governor of the State of Texas, which suspended certain provisions of Chapter 551, Texas Government Code, in response to the Coronavirus (COVID-19) pandemic. The Governor’s Proclamation permitted governmental bodies to conduct meetings via telephone or videoconferences to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of COVID-19.

**Directors Present for all or a portion of the meeting:** Terry Alexander, Kaitlin Bellon, Troy Cummins, Melody Douglas, Abel Garza, Michael Kasmiersky, Charles Lopez, George Lunnon, Karen Marshall, Al Mikolas, Steve Moore, Richard Slutter, Quentin Wright, and Michelle Wogan thus constituting a quorum.

**Directors Absent:** Margaret Eyster, Tom Wussow

**Staff Present:** Bart Baker, Karen Davis, Asdrubal Gutierrez, Tracy Harrison, Greg Simpson, Brenda Spratt, and Alexa Valencia

**Guests:** Laura Davis, District Legal Counsel, Katherine Gregor & Elia Quiles, UP Art Studio

**1. General Business**

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:35 am. Ms. Davis announced the meeting was being recorded.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson and Chair Wogan welcomed everyone to the meeting. Chair Wogan introduced new board members Troy Cummins, Richard Slutter and Quentin Wright.
- d. **Public Comments** –No comments from the public were made.

**2. Consent Agenda** – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **February 23, 2021** Meeting
- c. Financial Activity Reports
  - i. Deposit Account Activity Report: through FEB 2021
  - ii. Compiled Financial Statements: JAN/FEB 2021
  - iii. Assessment Collection Report: FEB/MAR 2021
  - iv. Delinquent Assessment Collection Report
  - v. Conflicts Disclosure Statement
  - vi. Check Registers: JAN/FEB 2021
  - vii. Treasurer’s Report

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Ms. Douglas seconded the motion, and the motion passed.

- 3. Presentation by UP Art Studio regarding District Art Program** – Elia Quiles and Katherine Gregor with UP Art Studio presented the North Houston District Art Program. No action was taken.
- 4. Reappointment of Directors** - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.
- 5. Fill Unexpired Board Position** – Mr. Simpson presented the resume of Mr. Cory Driskill of Crow Holdings Industrial and requested the board appoint Mr. Driskill to vacant Position 11. Mr. Moore made a motion to approve. Mr. Slutter seconded the motion and it passed unanimously.
- 6. Slate of Directors for 2021-2025 Term** – Mr. Simpson requested the board authorize staff to submit the 2021-2025 Slate of Directors. Ms. Douglas made a motion to approve. Dr. Wright seconded the motion and it passed unanimously.

7. **Declare and Authorize Disposal of Surplus Property** – Mr. Simpson presented a resolution declaring various items with no resale value to be listed as surplus property. Mr. Lopez made a motion to approve. Mr. Garza seconded the motion and it passed unanimously.
8. **Interlocal Agreement with Harris County Attorney’s Office regarding the Community Support Program** – Ms. Harrison requested the board authorize staff to ratify an executed interlocal agreement with Harris County Attorney’s Office and several participating Management Districts for the provision of enhanced nuisance abatement civil enforcement activities. Mr. Moore made a motion to approve. Ms. Douglas seconded the motion and it passed unanimously.
9. **Task Order for installation of Mural Project** – Ms. Valencia requested the board authorize staff to execute Task Order #2 with Underground Planet Art Studio (UP Art) for the mural project as part of the District’s Public Art Program. Mr. Lunnon made a motion to approve. Mr. Garza seconded the motion and it passed unanimously.
10. **Master Services Agreement with Urban Partnerships CDC for grant related services** - Mr. Baker requested the board authorize staff to execute a Master Services Agreement with Urban Partnership CDC for grant related services in support of Livable Centers Study recommendations. Dr. Wright made a motion to approve. Ms. Douglas seconded the motion and it passed unanimously.
11. **Proposal from Rackleff LLP to assist District in identifying and applying for Federal funding** – Mr. Simpson requested the board authorize staff to execute an agreement that would position the district to identify, prepare, and apply for federal CDBG Disaster Recovery and/or Mitigation funding opportunities in an amount not-to-exceed \$50,000. Mr. Alexander made a motion to approve. Mr. Cummins seconded the motion and it passed unanimously.
12. **Amendment to Fiscal Year 2021 Budget and Cash Flow Projections** – Mr. Simpson requested the board authorize the amendment of the FY21 budget to reflect actual unspent FY20 funds and also include funds for newly board-approved projects and agreements. Ms. Douglas made a motion to amend the FY21 Budget and Cash Flow Projections. Mr. Moore seconded the motion and it passed unanimously.
13. **President’s Report – District Overview**
  - a. Marketing and Public Affairs update – Ms. Valencia reported the results of the Channel 2 marketing campaign
  - b. Planning and Infrastructure update – Mr. Baker gave an update on Phase II of the gateway project and the Livable Centers Study recommendations.
  - c. Field Services update – Mr. Gutierrez reported on the repairs of pavers and damaged road panels at multiple locations. He also reported on clean-up efforts along areas of Rushcreek where ongoing illegal dumping has taken place.
  - d. Public Safety update – Ms. Harrison reported that new security cameras have been installed at Wussow Park and the HPD summer bike program has started. She also invited the board to attend the monthly community walks leading up to National Night Out.
14. **Next Meeting Date – June 29, 2021 @ 8:30 am.**
15. **Adjourn** – Chair Wogan adjourned the meeting at 10:11 am.



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Greg Simpson  
President  
North Houston District

8.31.21

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Date