

NORTH HOUSTON DISTRICT

October 29, 2024 MEETING MINUTES Board of Directors

The Board of Directors (the "Board") of the North Houston District (the "District") met in official regular session, open to the public, at 12190 Greenspoint Dr, Houston, TX, 77060, on Tuesday, October 29, 2024, at 8:30 a.m.

Directors Present for all or a portion of the meeting: Terry Alexander, Mozell Darthard, Margaret Eyster, Abel Garza, Michael Kasmiersky, Charles Lopez, Karen Marshall, Steve Moore, Michelle Wogan, and Dr. Quentin Wright thus constituting a quorum.

Directors Absent: Kaitlin Bellon, Melody Douglas, Cory Driskill, George Lunnon, Tom Wussow

Staff Present: Bart Baker, Amy Craig, Karen Davis, Monica Gijon, Robert Fiederlein, Asdrubal Gutierrez, Tracy Harrison, Colleen Martin, Greg Simpson

Guests: Laura Davis, District Counsel, and Tina Poindexter of Frost Bank, Steven Chiara of SentiForce, Carmen Aguilar and Levi Asher of Harris County Precinct 2.

1. General Business

- a. **Call to Order** – Chair Wogan called the meeting to order at 8:37 am.
- b. **Determination of a Quorum** – Mr. Simpson confirmed a quorum of the board based on the members present as shown above.
- c. **Welcome and introductions** – Mr. Simpson introduced the guests and Chair Wogan welcomed everyone to the meeting.
- d. **Public Comments** – No comments from the public were made.

2. Consent Agenda – Chair Wogan presented the Consent Agenda for approval, consisting of the following items:

- a. Adoption of Agenda
- b. Approval of Minutes of **August 27, 2024 Meeting**
- c. Financial Activity Reports
 - i. Deposit Account Activity Report: through August 2024
 - ii. Compiled Financial Statement(s): JULY/AUGUST 2024
 - iii. Assessment Collection Report: AUGUST/SEPTEMBER 2024
 - iv. Delinquent Assessment Collection Report as of SEPTEMBER 2024
 - v. Conflicts Disclosure Statement
 - vi. Check Registers: JULY/AUGUST 2024
 - vii. Treasurer's Report
- d. Ratify Prior Order Levying Assessments, Updating the Assessment Roll, Levying the Assessment, and Authorizing the Issuance of Assessment Invoices - To Fund District Programs and Projects for FY 2025
- e. Line of Credit with Amegy Bank

No director asked for an item to be taken from the consent agenda for separate consideration. Mr. Moore made a motion to approve the Consent Agenda. Dr. Wright seconded the motion, and the motion passed unanimously.

3. Reappointment of Directors - Mr. Simpson reviewed the Director Attendance Chart and the Positions of the Board of Directors. No action was taken.

4. FY 2025 Proposed Budget, Administrative Guidelines and Organizational Chart - Mr. Simpson requested the Board approve the fiscal year 2025 budget and establish operating procedures and guidelines for the administration of the budget and approve the organizational structure funded by the budget. Mr. Kasmiersky made a motion to approve. Ms. Marshall seconded the motion, which passed unanimously.

5. **Professional, Service and Maintenance Contracts to Implement Programs Proposed in FY 2025** - Mr. Baker requested the board authorize staff to enter service agreements with contractors who will provide goods and services funded by the FY 2025 budget and required to meet District goals. Ms. Eyster made a motion to approve. Dr. Wright seconded the motion, which passed unanimously.
6. **Contract for Construction of Guardrail on Kuykendahl Road** – Mr. Fiederlein requested the board authorize staff to negotiate and execute a contract for construction of a protective guardrail and signage improvements along Kuykendahl Rd. near Rockstar Energy Bike Park with Jerdon Enterprise, LP. Mr. Darthard made a motion to approve. Ms. Eyster seconded the motion, which passed unanimously.
7. **President’s Report – District Overview**
 - a. Public Safety update – Ms. Harrison reported on Public Safety Committee meetings and mentioned the National Night Out event at Harvest Time Church. She also reviewed Flock camera statistics.
 - b. Planning and Infrastructure update – Mr. Fiederlein reported on the status of multiple grant applications that are focused on the Livable Centers Study. He also reported on a new grant opportunity for reconstruction of West Road as well as the status of the Gateway program.
 - c. Field Services update – Mr. Gutierrez reported on various field services maintenance items including clean-up efforts on Rushcreek Dr, Greens Bayou trail repair and rebuilding the pedestrian bridge in Wussow Park.
 - d. Marketing and Public Affairs update – Ms. Martin provided an update on the District’s new website. She also reported the Fall Quadrants and E-News will be out soon.
 - e. Board Meeting 2025 Calendar Dates – Mr. Simpson noted the next board meeting will be on December 3rd at the Hilton Hotel. He then reviewed the calendar dates for 2025.
8. **Next Meeting Date – December 3, 2024 @ 8:30 am**
9. **Adjourn** – Chair Wogan adjourned the meeting at 9:15 am.



Greg Simpson
President
North Houston District

12.3.24

Date