

NORTH HOUSTON DISTRICT 2018 BUDGET SUMMARY

FISCAL YEAR 2018 REVENUE CALCULATIONS:

Value for Calculating the 2018 Assessments	\$2,330,000,000	
Assessments:		
Assessment (@ \$0.16742 per \$100)	\$3,900,886	
Plus: Conversion of Ag. Exemption Property to Commercial Usage	\$15,000	
Plus: Collection of Delinquent Assessments	\$20,000	
Total Assessment Revenue	<u>\$3,935,886</u>	
Less: Assessment Refund Reserve	\$400,000	
Less: Allowance for Delinquencies	<u>\$10,000</u>	
	ANTICIPATED NET ASSESSMENT REVENUE	\$3,525,886
Plus: Other Revenue Sources		
Reimbursements from GBCC	\$5,000	
Grants	\$0	
Donation from Greenspoint Community Partners	\$0	
Interest & Penalties on Delinquent Accounts	\$10,000	
Interest on Investments	<u>\$1,000</u>	
	TOTAL AVAILABLE FOR FY 2018 PROGRAMS (NEW REVENUE)	\$3,541,886
		ESTIMATED CARRYOVER
		<u><u>\$249,718</u></u>

TOTAL AVAILABLE FOR FY 2018 PROGRAMS AND PROJECTS \$3,791,604

FISCAL YEAR 2018 PROJECTED EXPENDITURES

	FY18	Programs	Special Projects	Total
Public Safety	20%	\$742,477		\$742,477
Planning, Operations & Infrastructure	37%	\$974,075	\$422,000	\$1,396,075
Marketing & Public Affairs	5%	\$179,000		\$179,000
Greenspoint Community Partners (GCP)	01%	\$300		\$300
Financial & Support Services	39%	\$1,452,087		\$1,452,087
		\$3,347,939	\$422,000	\$3,769,939

TOTAL PROPOSED PROGRAMS AND PROJECTS \$3,769,939

BALANCE 10/31/18 AFTER EXPENDITURES AND RESERVES \$21,665

CONTINGENCY RESERVE

NORTH HOUSTON SKATEPARK BUDGET SUMMARY

Annual Revenue from Greater Greenspoint Redevelopment Authority	\$500,000	
Skatepark Operations Contingency (Reserve)	\$106,126	
TOTAL SKATEPARK REVENUE	\$606,126	\$606,126
FISCAL YEAR 2018 PLANNED EXPENDITURES	\$500,000	\$500,000
BALANCE AFTER EXPENDITURES/RESERVES	\$106,126	<u><u>\$106,126</u></u>

PUBLIC SAFETY
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS
(September 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes Percentages +/- compare 2018 proposed budget to 2017 projected totals
HARRIS COUNTY SHERIFF'S DEPARTMENT					
6160	Harris County Proactive Taskforce	547,152	534,572	405,477	Releasing 2 Deputies from contract
HOUSTON POLICE DEPARTMENT					
6140	HPD Lease	150,000	9,878	192,000	Yearly lease for HPD and housing of HCSO Taskforce
6100	Off-duty Program	45,000	50,177	50,000	Off-Duty officers Retail and Business Parking Lots
SPECIAL OPERATIONS					
6170	Patrol and Site Specific Task Force - Private Security Contract	75,000	55,310	60,000	Wussow Park Security
	Sub-Total	817,152	649,937	707,477	8.9%
COMMUNITY CRIME PREVENTION PROJECTS					
6310	Professional Development			0	
6300	Crime Prevention	4,000	4,016	5,000	Hoops & Heroes events, crime prevention materials/signage-handouts
6312	Safety Measures & Maintenance	5,000	4,719	24,000	Alarm permits at the parks, alarm monitoring, camera maintenance at parks, signage from Crimestoppers, new camera installation
	Sub-Total	9,000	8,736	29,000	232.0%
	Sub-Total Public Safety Budget	826,152	658,672	736,477	11.8%
Daily Operations and Maintenance					
6200	Public Safety Center (PSC) Utilities	12,000	9,012	0	Closing of Public Safety Center/HPD Storefront
6230	PSC Supplies	4,000	1,897	0	
6240	PSC Pest Control	200	184	0	
6280	PSC Operations/Repairs/Replacements	8,000	11,330	0	
6130	Public Safety Patrol Vehicle	6,000	7,245	6,000	Gas/repairs & maintenance of police vehicle
	Sub-Total	30,200	29,668	6,000	-79.8%
	Total Public Safety Budget	856,352	688,340	742,477	7.9%

**PLANNING OPERATIONS AND INFRASTRUCTURE
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS**

(November 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes Percentages +/- compare 2018 proposed budget to 2017 projected totals
PLANNING & INFRASTRUCTURE					
CAPITAL/SPECIAL PROJECTS					
9412	Drake Park Design	10,000	14,335	0	Project Complete
9430	Wayfinding Design & Construction	20,000	40,500	380,000	Final Design and Permitting for new street signs
	Livable Centers			42,000	20% match for Livable Centers Study
9411	GBCC Project Development	40,000	36,500	30,000	Support for Park & Trail; HCFCD initiatives
Exceptional Items					
9719	Drake Park Construction	350,000	348,697	0	Project Complete
	Sub-Total	420,000	440,032	452,000	2.7%
TRANSPORTATION/MOBILITY					
9911	Transportation Initiatives	500	518	500	TAG membership
	Sub-Total	500	518	500	-3.5%
DEPARTMENTAL SUPPORT					
9520	Planning/Project Management	10,000	11,330	10,000	Professional Services needs
9500	Technical Support	2,000	0	2,000	GIS; mapping; etc.
9600	Professional Development	2,000	1,114	2,000	APA; ABWA
	Sub-Total	14,000	12,444	14,000	12.5%
	Total Planning & Infrastructure	434,500	452,994	466,500	3.0%
FIELD SERVICES					
WAYFINDING					
9230	Streetscape Identity Signage Program Maintenance	5,500	11,550	5,500	Regular maintenance needs
	Sub-Total	5,500	11,550	5,500	-52.4%
PARKS MANAGEMENT					
7801	Parks Equipment and Maintenance	63,000	31,505	31,000	Deferred Park maintenance (hardscape / landscape repair)
7802	Parks Utilities - Electricity	9,900	8,017	8,000	
7803	Parks Utilities - Water	98,000	65,427	75,000	Add Drake Park
7804	Parks Utilities - AT&T	3,800	3,631	3,800	

PLANNING OPERATIONS AND INFRASTRUCTURE
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS
(November 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes Percentages +/- compare 2018 proposed budget to 2017 projected totals
7805	Supplies	2,000	826	1,500	Park office needs; paper products for public restrooms
7806	Pest Control	560	723	725	
7807	Parks Maintenance	201,000	183,500	205,400	mowing, trimming, weeding, etc. Add Drake Park
7808	Janitorial Services	11,100	9,277	9,500	Public restrooms
	Sub-Total	389,360	302,906	334,925	10.6%
CLEAN AND GREEN					
9110	Landscape Maintenance	18,000	18,000	25,900	R.O.W. mowing and special landscaped areas
9113	I-45/SHP Interchange Landscaping	51,000	51,000	54,100	
9111	Intersection-Trash Removal	48,000	48,000	48,850	11 intersections
9140	I-45 & SHP ROW-Edge/Mow/Trash	92,000	92,000	94,300	I-45 and BW8 mowing
9116	Irrigation Repairs	61,000	31,034	30,000	
9114	Special Projects	65,000	83,661	60,000	
9115	I-45/SHP Interchange Utilities	20,500	13,410	14,000	
6370	Graffiti Removal	16,500	16,500	16,500	
6180	Code Enforcement	47,000	26,173	27,500	
	Sub-Total	419,000	379,778	371,150	-2.3%
TIRZ MAINTENANCE PROJECTS					
9200	TIRZ Project Utilities	43,600	52,027	53,000	
9240	TIRZ Project Maintenance	180,500	150,244	165,000	Dylan Park, Greenspoint Dr. and Airline Dr. landscaping; etc.
	Sub-Total	224,100	202,271	218,000	7.8%
	Total Operations	1,037,960	896,505	929,575	3.7%
	Total POI Budget	1,472,460	1,349,499	1,396,075	3.5%

SKATE PARK
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS
(September 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes Percentages +/- compare 2018 proposed budget to 2017 projected totals
SKATE PARK OPERATIONS					
7905	Management	190,856	173,747	185,000	
7915	Security Staff	205,000	205,000	205,000	
7925	Landscaping Maintenance	25,000	25,000	31,700	<i>mowing, mulch, increased fert/pre/post cycles</i>
7926	Litter & Trash Service	1,944	1,944	2,100	
7935	Janitorial	9,000	9,000	9,200	
7945	Supplies	5,500	6,236	6,000	
7955	Equipment Repair	10,000	4,589	10,000	
7965	Electrical	24,000	21,641	21,000	
7975	Water	20,000	12,142	15,000	
7985	Miscellaneous Services	8,700	16,177	15,000	<i>Misc services; alarm; AC; plumbing; pest control</i>
	Sub-Total	500,000	475,476	500,000	5.2%
PARK OPERATIONS CONTINGENCY					
7705	Maintenance Reserve	81,602	0	106,126	
	Sub-Total	81,602	0	106,126	
Total Spring Recreation Area Budget		581,602	475,476	606,126	27.5%

MARKETING AND PUBLIC AFFAIRS
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS
(September 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes Percentages +/- compare 2018 proposed budget to 2017 projected totals
MARKETING & BUSINESS DEVELOPMENT					
8200	Sponsorships/Events	50,000	31,992	40,000	CRE meetings, project openings, volunteer recognition event, PS event support
8500	Advertising Campaign	50,000	41,000	50,000	Radio and print advertising (ex. Trade Pubs, HBJ, News Radio FM 88.7, directory listings)
	Sub-Total	100,000	72,992	90,000	23.3%
DEPARTMENTAL SUPPORT					
8100	Project Support Costs	10,000	5,250	10,000	Adobe subscriptions, business cards/letterhead, postage for mailings, etc.
8350	Professional Development	3,000	725	2,000	pro memberships/training (MPA-specific)
	Sub-Total	13,000	5,975	12,000	100.8%
COMMUNICATIONS					
8400	News Services	12,710	10,040	12,000	Meltwater News Tracking, news wires, subscriptions
8450	Publications/Website	85,000	71,600	45,000	newsletters, marketing materials, website hosting. Re-introduce printed newsletter for FY2018
8650	Public Relations/Publicity	20,000	10,700	20,000	Media relations, promotion (exhibits/displays)
	Sub-Total	117,710	92,340	77,000	-16.6%
Total Marketing & Public Affairs Budget		230,710	171,307	179,000	4.5%

GREENSPPOINT COMMUNITY PARTNERS
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS
 (November 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes <i>Percentages +/- compare 2018 proposed budget to 2017 projected totals</i>
FUNDS DEVELOPMENT					
5040 GCP	Development Resources	50	0	50	
5050 GCP	Memberships	250	0	250	
<i>Expense Code?</i>					
<i>Expense Code?</i>					
Total Greenspoint Community Partners		300	0	300	

FINANCIAL AND SUPPORT SERVICES
FY 2018 DRAFT BUDGET AND CASH FLOW PROJECTIONS
(October 1, 2017 - October 31, 2018)

	Description	FY 2017 Budget	FYE 2017 Projection	FY 2018 Budget	Notes Percentages +/- compare 2018 proposed budget to 2017 projected totals
PERSONNEL ADMINISTRATION					
5101	Salaries and Taxes	957,700	858,849	887,414	
5110	Health Benefits	105,300	86,126	111,173	15% Increase
5120	Retirement	41,000	27,355	30,901	
	Sub-Total	1,104,000	972,330	1,029,487	5.9%
PURCHASED AND CONTRACTED SERVICES					
5200	Office Rent	100,000	61,630	136,800	
5225	Telephones	18,000	19,053	19,100	
5900	IT and Tech Support	32,000	31,580	35,000	Includes interactive board \$5,650 yr
5235	Assessment & Collection Fees	60,000	75,588	75,000	Based on contract & rise in refunds
5240	Property/Casualty Insurance	23,000	20,724	23,000	
5245	Accounting Services	11,000	10,800	10,800	
5250	Audit Fees	20,500	19,800	20,500	
5260	Payroll Services	3,500	2,842	2,900	
5270	Bank Service Charges	1,500	1,253	1,500	
5255	Legal	45,000	40,308	42,000	
5285	Advocacy: Local/State/Fed	5,000	6,500	0	
	Sub-Total	319,500	290,078	366,600	26.4%
OPERATING EXPENDITURES					
5400	Travel & Mileage	2,500	2,008	2,000	
5290	POA Maintenance Fees	2,100	2,078	2,100	
5430	Contingency Reserve	0	0	0	
	Sub-Total	4,600	4,086	4,100	0.3%
OFFICE ADMINISTRATION					
5205	Copy Machine - Lease & Maint.	6,000	4,778	4,800	
5220	Postage Meter - Lease & Maint.	400	406	400	
5275	Repairs & Maint. - Equipment	2,000	728	1,000	
5300	Office Supplies/Expenses	9,500	9,480	12,000	\$720 Kastle, \$1,800 Cable
5310	Postage/Delivery/Courier	1,500	1,269	1,500	
5320	Printing & Graphics	500	185	200	
5410	District Staff Training & Development	2,500	500	2,000	
5420	Meetings	12,500	9,784	10,000	
5910	Furniture & Fixtures	5,000	14,586	5,000	
8250	Regional Leadership/Business Dev. Memberships	15,000	9,534	15,000	
	Sub-Total	54,900	51,249	51,900	1.3%
	Total Financial & Support Services Budget	1,483,000	1,317,743	1,452,087	10.2%

North Houston District

Budget per Service Plan Areas FY 2018	
Public Safety	\$742,477
Planning & Infrastructure ⁽¹⁾	\$466,500
Skate Park ⁽¹⁾	\$606,126
Marketing & Public Affairs	\$179,000
Field Services	\$929,575
Financial & Support Services	\$1,452,087
Greenspoint Community Partners	\$300
	<u>\$4,376,065</u>

(1) In the 2030 budget, these two areas are treated as one department